

March 16, 2020

General Considerations

Please be aware of all PPE, including gloves, masks, gowns, shoe covers, etc. available at our client facilities, as well as current practice regarding when and how to use them according to local protocol. If you don't know, ask someone who does. If unsure, err on the side of caution.

Wash your hands frequently and avoid touching your face while at work.

When there is need for direct patient interaction please wear a mask in consideration of immunocompromised patients, even if you are asymptomatic, and utilize hand sanitizer before and after interaction. This includes procedures such as HDR, Y90 embolization, etc.

When working in a clinical area frequented by patients and/or staff, we ask that you **wipe down equipment, keyboards, workstation areas, and testing equipment with hospital-approved disinfectant wipes**. If not working in a hospital, please use Clorox wipes that can be purchased with your CAMP card. We ask that you do this **before and after your workday or time on-site**.

If you have a cough due to allergies or a known non-COVID-19 infection but have no other symptoms, **please wear a mask while working in any clinical area**, regardless of direct patient interaction.

Please be mindful of the fever-attestations that you all signed. If you feel ill, have a fever, or have other suspected COVID-19 symptoms, **please do not report for work**. Seek medical counsel immediately. Call your local ER prior to arrival so they can further direct you. Additionally, if you have a dry cough or are short of breath and do not have any history of allergies or respiratory disease, please do not report from work and seek medical counsel.

If you have reason to believe you've been directly exposed to a COVID-19 positive carrier, do not report to work until cleared by CAMP to do so.

When possible, **utilize teleconferencing such as Skype/Zoom for all meetings to avoid unnecessary direct social interaction**. If you regularly attend these meetings in person, please request a teleconference option prior to your next scheduled meeting. CAMP Operations can support you in this request, using either CAMP or on-site resources.

We ask that all employees, if possible, **refrain from air travel for at least the next 3 weeks**. All business or professional travel of any mode is restricted during this time period unless granted on a case-by-case basis.

We ask all employees to be mindful to limit social interaction outside of work. Be aware of your surroundings **and limit time spent in groups greater than 10 people**. Limit frequenting bars and restaurants and other potentially crowded areas.

When possible, **maintain appropriate social distancing around others, both at work and in public**, of greater than 6 feet.

For more information, see <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>

Therapy

In Therapy operations, **we've already implemented reduced on-site staffing** and are supplementing clinical remote online coverage, effective today (March 16th). Please let Gyongyver Bulz know if there are any questions or concerns.

Diagnostic Imaging and Nuclear Medicine

While we have some deadline-relieve provided by the ACR and CDPHE, there are some steps we can take to stay on task while avoiding a backlog of work in the coming months.

1. Considering both ACR/CDPHE extensions and the administrative dynamic at the individual centers that you each cover, **please prioritize 'lower risk' work over the next three weeks.** 'Lower risk' work would include:
 - a. Any work that can be done from home such as shielding calculations, patient dosimetry, 'Level 3'-type projects, policies and procedures.
 - b. Equipment evaluations at outpatient (versus inpatient) facilities, excluding freestanding ERs. The assumption here is that these facilities are less likely to have COVID-19 positive patients on-site.
2. When testing equipment at hospital facilities, **take advantage of 'minimal-risk' testing times**, namely on weekends and in 'off-hours' (outside of 8 am to 5 pm), assuming you have appropriate access to the facilities. These times typically have fewer staff and patients in the immediate vicinity of testing areas. Obviously, you can flex time during the week as your schedule allows if you opt to work outside of the conventional 8a-5p M-F. **CAMP will provide an accompanying memorandum making it clear that working off-hours is a temporary solution to a state of emergency rather than the norm**, and once we are through this time, we will continue operations as normal.
3. When possible, **avoid working directly in Emergency Departments or other high-volume environments for the next 3 weeks.** There is higher potential for exposure in these areas, and these departments are expected to be very busy in the days and weeks ahead.

Other resources:

www.niaid.nih.gov/

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

<https://www.cdc.gov/>